



*We are called to celebrate God's presence;  
Nurture the spiritual life of each individual;  
Carry the light of Jesus Christ to the world;  
and Serve God by serving others.*

RIVERSIDE PRESBYTERIAN CHURCH  
RIVERSIDE, ILLINOIS  
2013 ANNUAL REPORT

## TABLE OF CONTENTS

<b>Pastor. . . . .</b>	<b>2</b>
<b>Christian Education (Adult Education, Youth Group) . . . . .</b>	<b>3</b>
<b>CARERS Committee. . . . .</b>	<b>7</b>
<b>Chicago Presbytery Liaison. . . . .</b>	<b>9</b>
<b>Clerk's Membership Report. . . . .</b>	<b>11</b>
<b>Board of Deacons. . . . .</b>	<b>12</b>
<b>Endowment Committee . . . . .</b>	<b>15</b>
<b>Fellowship Committee . . . . .</b>	<b>16</b>
<b>Finance Committee . . . . .</b>	<b>17</b>
<b>Membership Committee . . . . .</b>	<b>18</b>
<b>Memorial Committee . . . . .</b>	<b>19</b>
<b>Nominating Committee . . . . .</b>	<b>20</b>
<b>Personnel Committee . . . . .</b>	<b>21</b>
<b>Presbyterian Women . . . . .</b>	<b>22</b>
<b>Presbyterian Women Treasurer's Report . . . . .</b>	<b>23</b>
<b>Preschool . . . . .</b>	<b>24</b>
<b>Preschool Budget . . . . .</b>	<b>25</b>
<b>Stewardship Committee . . . . .</b>	<b>26</b>
<b>Board of Trustees . . . . .</b>	<b>28</b>
<b>Ryan Womack Scholarship Fund . . . . .</b>	<b>30</b>
<b>Worship and Music Committee. . . . .</b>	<b>31</b>
<b>Session . . . . .</b>	<b>34</b>
<b>Congregational Meetings. . . . .</b>	<b>35</b>
<b>Treasurer's Report and Budget for 2014. . . . .</b>	<b>39</b>

## **A PASTOR'S (WONDERFUL) LIFE**

Usually an annual report covers highlights for the year. But, much of what I do is ordinary. So, this year, I am going to summarize the year by walking you through one typical week. Of course, no week is actually “typical.” There are always major seasonal adjustments. But, this is generally how I enjoyed serving as your pastor this year.

On Mondays, I arrive around 8:30 and work on responses from Sunday (papers left in the sanctuary, friendship pad correspondence, emails of praise or questions, visitors, etc.). I answer all accumulated emails, usually from officers seeking some guidance on how to transact their ministries. I write roughly 20 emails per day (average) amounting to about five pages of text. I work on the bulletin for the upcoming Sunday (create litanies, prayers, etc.). I typically spend about two hours doing one-on-one counseling. I work through lunch and dinner, so you can reach me then. Monday evenings I have various meetings: finance, trustees, stewardship, volleyball, preschool, etc. Typically, I go home at around 9.

On Tuesdays, I arrive around 6:10 and start with pre-conversations at Men's Forum. The after-conversations last until around 8. Then I write emails until 9. Then I prepare for staff meeting, which lasts until 11. I usually have an hour of counseling to do, and a few administrative chores. I typically go home at 1 pm, enjoy some personal time, then come back to church around 6. On Tuesday evenings I have meetings for Deacons, COM, Presbytery of Chicago, Covenant of Churches, Personnel, Stewardship, and/or Preschool. I go home around 9.

On Wednesdays, I arrive around 8:30 and work on accumulated emails. Then I start to brainstorm ideas for the sermon for Sunday, with much prayer and study. I have two hours of Bible Study with the various other pastors of the Covenant of Churches. Sometimes I attend PW Bible Study. I usually have an hour or two of counseling. I go home around 3 and come back to church around 6. On Wednesday evenings, I have Session, Womack Board, Trustee Work Day, COM, or other miscellaneous meetings. I go home around 9.

On Thursdays, I dedicate the day to prayer and rest. It is a sacred Sabbath for me. I have fun doing “no work.” This gives me strength for the journey.

On Fridays, I arrive around 8:30 and work on corrections to the bulletin. Emails that have piled up over my Sabbath take longer to answer. I often visit those who are sick or in the hospital for a few hours. CARERS' meet monthly. I write longer articles like Vision columns. Often there is an hour of counseling. I go home around 3 and come back around 6:30. On Friday evenings, I have my Covenant Group Text Study, Wedding/Funeral meetings, Miscellaneous Banquets and Retreats, Jansen Family Potlucks, and other assorted miscellaneous events. I usually get done around 9.

On Saturdays, it's all worship all day. Mostly that is the sermon, but also the kids' sermon, the prayers, skit rehearsals, or whatever else is needed. I usually work around twelve hours on Saturdays—almost entirely at my home.

On Sundays, I start practicing around 6 and finish around noon. I take the rest of the day off.

Of course, I am full of thanksgiving for those who have given so much, both in time and in money, to the ministry of our church. I am merely the “coach” of this team. You are the ones doing the ministry. I hope my coaching has been helpful, but the real onus is on you. You should be very proud of what you have done in Christ's name.

Your brother in Christ,  
Scott Jansen

## **CHRISTIAN EDUCATION**

Hollie Miezio continued as the Session elder for Christian Education. Jenny Kolinski continued as Director of Christian Education for the fifth year. This year's Christian Ed. Committee remained unchanged with the amazing group comprised of Patti Friend, Susan Lisle, Susan Lynch, Hollie Miezio, Lynda Nadkarni and Brooke Schwarz.

Fall 2013 launched another wonderful year of RPC's Passport to the Promised Land Sunday School program for children in Kindergarten – Junior High, attended by an average of 30 children per week. This program is based on the rotational model, which takes one Bible lesson or story for each unit and teaches it to the children in a different way each Sunday for the four to five Sundays of that unit. A typical rotation will often consist of a cooking class, an art class, a gym class, a Bible study class or time in the computer lab all using the Cornerstones curriculum.

A special thank you to those who have given their time and talents to teach one or more rotation or shepherd in 2013: Jeanine Buttmer, Nancy Dvorak, Patti Friend, Jill Glawe, John and Kelly Haugland, Emily Kedzie, Connie Kelly, Susan and Lily Lisle, Susan Lynch, Lisa Marciniak, Tony, Hollie and Margaret Miezio, Fred Mitchell, Lynda and Kathryn Nadkarni, Vince Pecis, Paige Rambeaux, Kathi Roccanova, and Bryan and Susan Zander. An extra-special thank you to our shepherds for the 2013/24 school year who lovingly guide their classes each week: Joe Aieta, Frank Fieseler, Margaret Miezio, Hannah and Serina Ranft, Cindy Reynolds, Abby Schwarz and Susan Zander.

Godly Play, held after the Children's Sermon, is available for children in Preschool through 1st grade. It is a Montessori-based worship education which recognizes that children have the potential to experience God in deep and meaningful ways. The goal is to encourage that potential through the telling of Bible stories and allowing children to work with the story materials. Leaders and children worship together utilizing song, artwork, and prayer as responses to God's love. Between 8-13 children attend Godly Play weekly. Each week requires a leader and greeter to deliver the service of worship. Our dedicated Leaders and Greeters for 2013 have been Kelly Haugland, Emily Kedzie, Jenny Kolinski, Lily and Natalie Lisle, Christine Long, Lynda and Kathryn Nadkarni, Olivia Meyer, Rosalyn Pearson, Hannah and Adeline Pecis and Danielle Wolff.

In addition to these programs, childcare is provided Sunday mornings for infants and toddlers by a two-person team of Barbara Eberhardt and Keri Nekovar. Between 1-3 children per week are cared for in the toddler room.

This is the 3<sup>rd</sup> year for our new Sunday morning program for teens: Teen Scene. Teen Scene is a Sunday morning alternative to Human Scene for youth who have either completed the Confirmation class or are sophomores in high school or older. Teen Scene averages 5-10 attendees each Sunday. Facilitators are Lynda Nadkarni and Courtney Hooglander. Teen Scene

hosts occasional guest speakers and is an open environment for Teens to discuss things that are important to them in a safe, non-judgmental place.

Confirmation for the freshman class, coordinated by leaders John Cain and Joe Ourth, began in September and will run through March 2014. Attending are Dima Aieta, Claire Hejna, Jack Jurgens, Michelle Krefft, Lorel Meyer, Elijah Ourth, Adeline Pecis, Caroline Willinger and Brian & Eric Wolff.

Girls' Group continues under the new leadership of Rev. Michele Monroe-Clark and Susan Zander. They meet Thursday evenings in the Oasis Place for an hour and a half. The group is comprised of a small but dedicated group of girls from the community who enjoy time together learning about positive body image, self esteem, faith in God and service to others.

The 2nd grade Sunday School students received a very special gift on April 14th...their very own Bibles. This is a long standing RPC tradition. Each Bible was beautifully inscribed with the recipient's name thanks to the calligraphy talents of Lisa Aulerich-Marciniak. 2<sup>nd</sup> Graders participated in the service in many ways this year. They were liturgists, ushers, actors, musicians and created the beautiful artwork for the bulletins. We followed up the wonderful Worship service with Bible Presentation 'Sundaes' in the Social Hall.

2013 wrapped up with a most memorable children's Christmas program on Dec. 8. Children filled many important roles in this service as well: artists, actors, musicians, scripture readers and acolytes. A record number of children and teens participated in this old fashioned Christmas Pageant and Worship Service. Many adults also lent their time and talents to help make this day so special.

This past summer we saw the return of Vacation Bible School (VBS). After the lack of VBS the previous summer (due to lack of commitment from the other churches in the Covenant), RPC held it's very own VBS which was open to all children in the community. It was greeted with great enthusiasm and was quite well attended. VBS brought a lot of interest to our children's programs and to RPC as well. As a result, many new families have started participating in Worship and children's education.

2013 has seen continued success of both the Cub Pack and Scout Troop hosted by RPC. Both programs are blessed with trained adult volunteer leadership. The Cub and Boy Scouts participated in a wide variety of local volunteer programs as well as many other fun activities. The scouts enjoyed many great overnights and were active in several community-oriented activities such as the 4<sup>th</sup> of July parade as the color guard, serving lemonade after the parade in Guthrie Park and the Memorial Day flag ceremony at Central and Blythe Park Schools.

Respectfully submitted,

Jenny Kolinski  
Director of Christian Education

## ADULT EDUCATION

The year 2013 was a time of some significant changes in the overall nature of Sunday morning presentations including the ratio of outside speakers and in-house speakers, promotion, novel interactive sessions, and multiple week theme topics. All told, there were 13 outside speakers for topics presented as opposed to 14 presentations by in-house presenters. Some of the topics were presented over 2-3 week periods for both groups. Thus, we had a balance of presenters that brought relevant concepts, which covered both internal matters of RPC, as well as local, national and global perspectives.

Presentations from outside speakers included:

- Ann McConachie: *Missionary Teaching in Tanzania*
- Steven McCullough: *The Greater Chicago Food Depository*
- Jane & David Boxell: *Up-to-Date Colombia*
- Dr. Linda Eastwood: *Divine Action & Miracles in Light of Modern Science*
- Stephen Bord /Mary Crang: *School-Based Health Centers & Medical Reform*
- Dr. Paul Kirbas: *What Happens When We Die?*
- Dr. David Daniels, III: *Global Presbyterianism*
- Richard Smoley: *Why Forgive?*
- Rev. Jan Dus: *Living as a Refugee*
- Rev. Edwin Dykstra: *Pleasures & Possibilities*
- Rev. Eric Heinekamp: *Giving & Church Stewardship*
- Alicia Mang: *PUST & YUST*
- Mystery Guest (Rev. Douglas Asbury): *Holiday Greetings*

Presentations from in-house speakers included:

- Dr. Stan Schade: *Soul & Body*
- Pastor Scott Jansen: *Multiple topics (5 presentations)*
- Mr. & Mrs. Heine, Sadilek & Vogel: *Enduring Marriages Against the Odds*
- Roberta Gates: *In the Garden of Beasts*
- Laura Vanags: *What's New in the Presbyterian Church?*
- Jim Marciniak: *Presbyterian Stewardship in the 21<sup>st</sup> Century*
- Dr. Richard Crang: *American Higher Education*
- Nancy Jensen & Caroline Tecson: *The Rose Window at RPC*
- Cindy Gustafson & Joyce Van Cura: *Long-Range Planning at RPC*
- Dr. Sally Sloane: *It's Complicated: A Pipe Organ Tutorial*
- Fred Mitchell & Lisa Aulerich-Marciniak: *The Line (Video)*
- Susan Lisle: *I Am (Video)*
- Joe Aieta, Kelly Haugland, Lily Lisle & Stuart Marciniak: *Eyes on the Future*

Overall attendance at the Human Scene has been steadily improving (we had several presentations at which the attendance ranged from 30 to 40 attendees), and this can be attributed to several factors including relevancy of topics, quality of presentations, the recognition of the

speakers and better promotional announcement of topics. In this latter matter, during the second half of the presentation year, individualized posters have been utilized both at the Church, as well as being electronically included in the Friday Weekly Announcements that are sent to RPC members from the Church Office.

The Adult Education Advisory Groups met twice during the year, February 20 and August 11, during which times they discussed the possible topics that could be addressed at the Human Scene, and ways of increasing the attendance at the weekly meetings. About half of the topics suggested have been incorporated into the program agenda including a couple of interactive sessions that did more to engage the attendees in question and answer presentations. During the final Human Scene meeting of the year, December 22<sup>nd</sup>, the attendees were asked to submit their recommendation for topics to be considered during 2014 and the responses indicated that such titles could include: Civility, Disaster Assistance, Resources for Seniors, Community Work, World Religions, Representation from Other Riverside Churches, Miracles in Our Lives, Faith Effecting Business and Family Life and How Religion Interacts with Science, Poverty and Politics. Such input is highly valued.

In late autumn it was requested that a modest budget of \$500 be provided to give some assistance for outside speakers to defray their travel costs, and in some cases an honorarium. That request was granted by vote of Session and is expected to aid in the recruitment of such speakers in 2014. With such support it is anticipated that the quality and relevance of presentations will indeed be continued and possibly enhanced for the present year.

Respectfully submitted,

Richard and Mary Crang  
Co-Chairs

## **YOUTH GROUP**

The Junior and Senior High youth groups had another great year! We continue to have a combined youth group with Ascension Lutheran Church. We meet regularly on Sunday evenings at both RPC and Ascension and all are welcome. Our goal continues to be to have at least one service project, one social event and one regular meeting per month and to focus our meetings and discussion on fellowship and faith.

In 2013 we went bowling, participated with the congregation in the all-church square dance, played volleyball, made Peeps Dioramas, had a Cinco de Mayo Party, cooked breakfast for the moms for Mother's Day, and led a wonderful Youth Sunday where our youth took center stage as the worship leaders and we recognized students who gave outstanding service to the church.

We had discussions on such topics as: “The Power of Forgiveness,” “Stress and How to Deal With It,” and “Diversity in God’s Creation.”

We sold food and drinks at the Youth Café at our Open Mic Night to raise funds for our mission trip. The Mission Trip in July was a small group. We had 3 senior high students and 2 adults, Susan Lisle and Tara Gregus. We spent 2 days doing service work in West Lafayette IN, and then attended the 5-day Youth Triennium with thousands of youth from across the country and around the world at Purdue University. It was a great experience for all of us.

In the fall, we had a beach party at the Dunes on Lake Michigan, cooked for the Spaghetti Dinner Fundraiser for the 6<sup>th</sup> year in a row, learned about how to do yoga, held our annual bonfire, participated in the Feed6 Community Day, helped out with Caring Christmas and made 38 care packages for our college students. We ended the year with lots of fun by having our Annual Christmas Dinner for the senior high kids. We had some good discussions about issues facing teens and are already beginning to plan for Mission Trip 2014.

Lily Lisle and Stuart Marciniak have served as Youth Elders this past year. Hannah Pecis and Keri Burke have served as Youth Deacons for the year. Brian Jansen and Joe Aieta have been Youth Trustees (until Brian left for college). Others participate regularly in worship through music, as liturgists, ushers or acolytes. I am proud of the role that the youth group has played in our church and we look forward to continuing to be a vital and vibrant force at RPC in the years to come!

Respectfully Submitted,

Tara Gregus, Youth Advisor

## CARERS COMMITTEE

The CARERS Committee has been a mission outreach subcommittee of the RPC Board of Deacons for five years.

When the former Session’s Mission Outreach Committee gave its blessing to the CARERS the goal of both was for the new group to be independent of the Session’s committee. The CARERS were individuals who were more interested in **“doing” mission projects** rather than holding lots of meetings with minutes and officers, and spending lots of time talking about what should be done. For the most part the goal was simple: collect basic nonperish-able food and clothing items for local and Chicagoland service organizations serving people who needed food and clothes. In the 25-30 intervening years those goals expanded and the organizations that have been helped has changed



somewhat and somewhere along the way, committee meetings, minutes and leadership roles have become involved.

In 2013 the CARERS collected paper goods and canned/boxed/bagged food items for the **Riverside Township Food Pantry** and the food distribution programs at **First Presbyterian Church of Chicago**. Early in the year we collected kitchen utensils, basic tools, small appliances, medicine cabinet and personal hygiene items for the clients of Illinois' only respite care center, **Interfaith House**. For our local west suburban **BEDS PLUS** homeless shelters and services we asked for paper towels and plates, toilet paper, boxes of facial tissue, decaf coffee, tea, hot and cold drink mixes, and resealable plastic bags. In the fall CARERS asked RPC members to add their names and stamps to packs of provided Christmas cards for incarcerated individuals through the **Companions Journeying Together, Inc.** (jail/prison ministry) program. During the summer we asked for baby food, formula, and diapers for the babies at Constance Morris House and finally toward the end of the year the CARERS' Giving Tree was decked out with paper "gift" ornament suggestions for the women and children living at **Constance Morris House**, the local Pillars' domestic violence program.

Two programs that CARERS has supported for many years need to be mentioned. Audrey Withers introduced us to the **Stars and Stripes** program. The RPC congregation and friends have been extremely generous in all their contributions to the military men and women overseas since then. Several changes have been pursued in the distribution of those items this past year and we are now working through an American Legion post in Elmhurst.

Dial Hope is the other one I'd like to mention. A phone ministry was a dream of the Rev. Dr. Roger Kunkel, former pastor at RPC. He and his wife Char developed it into a reality following their retirement to Sarasota, Florida.

On September 10, 2000, the Dial Hope 24-Hour telephone ministry was launched to provide hope, support, care and inspiration through faith-based and non-denominational messages that Roger changed daily. Roger and Char were very good friends of Margy and Carl Martin. Margy encouraged the CARERS to consider supporting Dial Hope here at RPC and also with the organizations that CARERS support. Which we started doing several years before Roger died. And we continue to do so as that ministry has expanded its reach globally through the internet, Facebook, and special phone applications. It is being continued by The Rev. Joe Albright, a colleague of Roger's at the First Presbyterian Church in Sarasota and now at Memorial Presbyterian Church in St. Augustine, Florida. Pastor Joe has created a cadre of inspired Guest Pastors from around the country who contribute monthly to this ministry.

DIAL HOPE  
Dial Hope Foundation, Inc.  
P.O. Box 953, Sarasota, FL 34230  
941-955-8929 | 866-528-4673

We would like to acknowledge the wonderful help of Jenny Kolinski and the Sunday School children (and their parents) who again enthusiastically joined the CARERS with their boxed cereal collection in May. And a BIG thank you to the Boy Scouts for their help with the October canned food drive. Both collections were taken to the First Presbyterian Church of Chicago at 64<sup>th</sup> and

Kimbark in the Woodlawn neighborhood. And thank you to three special men who drove some of the donations to the intended destination: Alan Chard, Tom Dudak, and Frank Gangware.

And finally a paragraph about our big committee adjustments. The fall of 2013 was a transition period for the CARERS. Margy Martin one of the original founders of CARERS, who returned to lead the “new and improved” CARERS for the better part of the last decade, found that she needed to resign her leadership role. She had led us with such dedication and enthusiasm. And about the same time, we bid a fond farewell to Sarah and Tom Dudak as they moved from Riverside to Florida. How will we manage without these great workers? The deacons asked Marilyn Slanec to step into that leadership role; one that she had held many years ago.

We must be doing some things well because as Pastor Scott tells us we are one of the few committees that seem to be having lots of fun at our gatherings. His impression of our time together is that we do a lot of laughing and seem less serious than many of the other church groups. Laughter is supposed to go together with good health. So consider joining us at our meetings on the third Friday morning (10 a.m.) of most months or volunteer to help us deliver our collections on various days including weekends.

Committee Chairs: Margy Martin (2/3 of 2013), Marilyn Grace Slanec (1/3 of ‘13)

Committee Members: Marge Abbott, Kate Chard, Sarah & Tom Dudak, Marjorie Lewe, Carol O’Meara, Mary Lou Schwarz, Lynn Shannon-Labotka (Secretary Extraordinar!), Monica Wood

New Members: Joyce Dobrzanski, Sandy Kappmeyer, Carol Sprunger (new Treasurer)

Respectfully,  
Marilyn Grace Slanec

## **CHICAGO PRESBYTERY LIAISON**

The liaison is primarily responsible for bi-directional communications with the presbytery and outside groups. The objective is to represent RPC at the presbytery assembly meetings, to facilitate communications to/from presbytery, to moderate the presbytery POC (communications) workgroup, to encourage RPC to take advantage of events offered (e.g. LEAD seminars) and ministries (e.g. hygiene kits), inter-church activities (e.g. Feed Six), some support for RPC advertising, and to report back to RPC session. Lastly, an important objective is to facilitate RPC communications/work via computer hardware/software support, and network support. Presbytery Assembly highlights included (but were not limited to): the sale of Camp Saugatuck and the Vision and Praxis taskforce report. The sale is to be completed by February 28, 2014.

The Camp Oversight workgroup is actively addressing camp options for the upcoming season. The Vision and Praxis taskforce report concluded that the purpose of the church is to listen, equip, connect, and support. This is best accomplished by following Christ's example of relational work. In line with that, the presbytery encourages relational meetings.

I was honored to be the moderator of the POC (communications) workgroup. Our major accomplishments included: improve branding of the Our Common Ministry by adding a tagline to reflect its purpose, branding/renaming/tagline of the Preview (e-newsletter), getting the remainder of the 119 churches connected via email, and limited training (social media options, communication/publication tools, and church IT support tools). Issues addressed included how to best communicate with teens for membership retention and numerous other issues. In the upcoming year, we will help rollout TED-style classes.

LEAD seminars, hygiene kits, and Feed Six were among the ministries RPC supported. 17 RPC members attended the LEAD seminars (most ever) and reported back to RPC. 25 hygiene kits were donated by RPC thanks to the efforts of Sylvia Schade and others. RPC again participated in the community Feed Six event. In addition, RPC supports missions through presbytery missions giving.

RPC work/communications support included upgrading the office PC to Windows 8, adding a new printer and shifting other printers to best support staff, documentation of hardware/software, how-used, usernames/passwords, networking, backups, and support documentation. Ensuring security will be included in the upcoming year's focus. One of the main accomplishments was to investigate best pricing options for software (e.g. MS Office) and hardware, setup combined non-profit licensing/pricing that allows us to take advantage of the discounts the presbytery gets due to volume. This important information will be used by the POC to share with other presbytery churches so many churches can save money annually. During the half year I supported RPC, I donated over 130 hours of consulting time.

RPC advertising/communication support included advertising for the Messiah and the Auction. This included local businesses, websites, yahoo groups, FB groups, newspapers, radio, and TV stations (all at no charge).

Respectfully Submitted,

Laura Vanags

## CLERK'S MEMBERSHIP REPORT

**Active members as of January 1, 2013** 414

*Additions:*

New Members	9	
Confirmands	6	
		+15

<i>Losses:</i> Letter of transfer	4	
Deaths	3	
Other losses	5	
<i>(includes resignation and removal by session)</i>		<u>-12</u>

**Active members as of December 31, 2013** 417

Infant/child baptisms	6
Adult baptisms	0
Weddings	2

**In Memoriam:**

Kohar Havelka	Frank Mazanec	Florence Watt
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Mary Ann Sadilek  
Clerk of Session

# **BOARD OF DEACONS**

Who's Who on the 2013 Board of Deacons:

## **Class of 2013**

Lloyd Bradbury, Thom De Vries, Mary Jansen, Susan Zander

## **Class of 2014**

Jeanine Buttimer, Ellen Hamilton, John Haugland, Gwen Heine, Steve Marcus

## **Class of 2015**

Frank Gangware, Deborah Pike, Steven Teune, Sandra Kappmeyer, Susan Lisle, Nancy Dvorak

## **Youth Deacons**

Hanna Pecis, Keri Burke

## **Ministry Coordinators**

Cantata/Scottish Home Services: Lloyd Bradbury, Steve Marcus

CARERS Committee: Sandra Kappmeyer

Caring Christmas: Hanna Pecis, Keri Burke

Communion & Home Communion: Mary Jansen

Environmental Mission: John Haugland

Feed Our Community Day: Jeanine Buttimer, Susan Zander, Ellen Hamilton

Flower Delivery: Deborah Pike

Funeral & Memorial Services: Jeanine Buttimer, Ellen Hamilton

Joys & Concerns: Deborah Pike

Night Ministry: Ellen Hamilton (suspended pending new dates TBD)

Piggy Bank Task Force: Steven Teune, Sandra Kappmeyer

Secretary: Mary Jansen

Treasurer: Ellen Hamilton

## **Cantata/Scottish Home**

Two Deacons are in charge of the Sunday afternoon services each month. The Cantata services are held on the first Sunday of each month at 1:30, the services at the Scottish Home are at 2:00 the third Sunday of each month. A short service is provided with readings and a message oftentimes reflecting on our own church service from earlier that morning. Hymns and songs are sung, and snacks are provided at the end of the services. Liz Musick, Nancy Dvorak, Mary Ann Sadilek and others have done a wonderful job in providing music for many of these services. The ministry has been very successful in the capable hands of Lloyd Bradbury and Steve Marcus.

## **Caring Christmas**

This annual event was held on Sunday, December 8, 2013 under the direction of Youth Deacons Hanna Pecis and Keri Burke. Cookies were decorated, and cards were made for those in the congregation who are "shut-ins". A light dinner was served to those in attendance after the above

preparations were complete. Deacons delivered the plates of cookies and homemade cards during the following days to very appreciative members of the congregation who we don't get to see very often.

### **Cent\$Ability Offering**

\$272.03 was collected from participating members of the congregation over the summer months in loose coin contributions and forwarded to Presbyterian Church USA to help support their efforts here.

### **Communion & Home Communion**

Communion was served the first Sunday of the month with the assistance of four Deacon servers and four Elder servers. The exception to this was when communion was served by Intinction which took place during the months of July, August, and September, or communion fell on weekends when the congregation was considered to have a low turn out due to the Fourth of July Holiday, summer vacations, and Labor Day weekend. During 2013, home communion is planned once a quarter, or more often if a specific request is made.

### **Environmental Mission**

Serving God's community includes the care and stewardship of all God's Creation. For this reason, the Board of Deacons has chosen to pay attention to the environment in its work. The Deacons seek ways to help our church, its boards, committees, and members incorporate care for the earth into the daily exercise of our faith.

### **Feed Our Community Day (FOCD)**

The Board of Deacons again partnered with Christ Presbyterian Church of North Riverside and the not-for profit Outreach International to bring the FOCD event to Riverside. The event was held on Saturday, October 19, 2013. Volunteers from area churches and organizations such as the Boy Scouts and Girl Scouts came together to help package protein-enriched meals for hungry families in our area. This year's FOCD event packed 36,528 meals, and approximately 35 members from the RPC congregation participated. Jeanine Buttmer and Susan Zander were on the planning committee with primary responsibilities for registration, and procuring donations from local businesses. Hannah Pecis and Jenny Kolinski coordinated snacks for the workers and lunch for the committee members who worked all day.

### **Flower Delivery**

The flowers from the Sanctuary after Sunday Worship Service are delivered to the homebound, the ill, those who are mourning the loss of a family member or dear friend, and those who may be celebrating a birth in the family. All Deacons participate in this ministry and have found the recipients to be very grateful.

### **Funeral & Memorial Service**

Deacons are involved in the logistics of funeral/memorial services held at RPC (ushering, setup, serving, cleanup, etc.) There were five services that took place in 2013. Services conducted were for Al Schmidt, Bern Slanec, John Kiwiet, Kohar Havelka, and Elizabeth Cummings (Carrie Staubus's Aunt).

### **Joys & Concerns**

Following up on the oral expression of health and family problems, or the joy of having a reunification, a birth, or recovery from an illness which is announced during the Sunday worship service, the Deacons record the information which is then distributed among all Deacons who then may contact their Deacon District Member with a call, card, or visit. Some of the typical concerns involve health, family problems, safety of our children, students, travelers, and those who serve in our military service. Responsibility for this function rotates among the Deacons throughout the year.

### **Night Ministry**

The Deacons' active participation with Night Ministry is currently on hold at this time. The Night Ministry has suspended its Friday evening program due to a lack of resources. The Board of Deacons is studying whether there will be enough available deacons to participate in a Monday evening program. A \$250.00 contribution was provided from the Deacons Request Fund resources.

### **Piggybank Task Force**

The following contributions were approved for fiscal year 2013:

\$875.00 in FEED6 seed money for foodstuff purchases  
\$200.00 to the Washington IL Presbyterian Church Tornado Recovery Fund  
\$250.00 to the Presbyterian Frontier Fellowship  
\$250.00 to the Night Ministry  
\$200.00 to help support our Youth Ministry Care Packages effort  
\$272.03 to the Presbyterian Church USA Cent\$Ability program  
\$115.00 towards supplies for the Caring Christmas packages  
\$ 25.00 to the RPC 4<sup>th</sup> of July booth in Guthrie Park

### **New Deacons for 2014**

We welcome the incoming Deacons, and we will be having the traditional steak fry in conjunction with our January meeting in 2014 for their official start of the New Year. The new Deacons are Kathy Feary, David Harper, Donna Mitchell, Marilyn Slanec, and Sally Sloane.

This year the Deacons initiated a new fund raising effort through the sales of paper towels and bathroom tissue from Heavenly Soft Products that we hope will "catch on" within our congregation and others in the community and become an annual event and source of much needed revenue. In our first effort we were able to increase these numbers going forward, pending the feedback from those who helped support the effort as to how satisfied they have been with the items purchased during this year's effort.

The Deacons continue to be very active in the life of Riverside Presbyterian Church, and look forward to another rewarding year in 2014.

Respectfully Submitted,

Thom De Vries and Frank Gangware

## ENDOWMENT COMMITTEE

The members of the Committee were:

Representing the Session:	Cindy Gustafson and Dennis Zander
Representing the Trustees:	Fred Mitchell and David Schade
Serving at-large:	Jeanine Buttimer, George Dluhy, Roberta Gates, Mike Heine, Fred Kitch, Cindy Reynolds, Brad Staubus, and Jim Ulrich

Gifts made to the endowment fund:

	Opening Balance	2013 Additions	Closing Balance
Unrestricted	\$355,259.89	\$ 4,450.00	\$359,709.89
Property [Bldg.] Maint.	33,500.00		33,500.00
Church Budget	5,000.00		5,000.00
Mission Outreach	15,250.00		15,250.00
Education	3,100.00		3,100.00
Music	3,225.00		3,225.00
Total:	\$415,334.89	\$ 4,450.00	\$419,784.89

Between 1/1/13 and 12/31/13, three contributions were received totaling \$4,450.00.

Earnings from the fund allocated for 2013 programs were \$200.00. Additional funds were received from the endowment of a former member in the sum of \$560.12. The total earnings/receipts applied to the Church's 2013 programs were \$760.12. Earnings on non-designated gifts invested in investment funds of the Presbyterian Church (U.S.A.) Foundation and other investment companies were reinvested. The Pastor Home Equity Fund year-end balance was \$50,000. The loan made in January, 2013, to cover the Church's 2012 budget shortfall has been repaid. Session has approved a 2014 loan for RPC's 2013 budget shortfall (if any).

Distribution of 2013 earnings/receipts was as follows:

General Budget	\$ 701.53
Property [Bldg.] Maint.	3.81
Good Samaritan	38.72
Education	7.87
Music	8.19
Total:	\$ 760.12

The RPC Endowment was established in 1980. Only the earnings on endowment contributions are eligible for allocation to our Church's programs.

Respectfully submitted,

Mike Heine  
Committee Chair



## **FELLOWSHIP COMMITTEE**

Chairs: Paige Rambeaux and Russel Brown-Memoh(resigned)

Members: Susan Lisle, Connie Kelly, Jon and Deb Jansky, Patti Perry, Carrie Staubus, Stuart Marciniak, George and Lorraine Meyer, Marilyn Slanec

--January 2013

\*Mid Winter Potluck on 1/20

A potluck was held in lieu of coffee fellowship after the service. Thank you to the many people who helped with set up and clean up and to all who brought food to share.

--February 2013

\*Square Dance on 2/09, from 6-9pm.

--The Prairie Shufflers returned to provide the music and a “caller” for the event. Attendees brought food and desserts to share and enjoyed a meal together, beforehand. Carrie Staubus and Paige Rambeaux helped coordinate and sell tickets for this event.

\*Ash Wednesday Potluck on 2/13

--A potluck was held before evening service.

\*Movie Night on 2/24

Thank you to Connie Kelly and Susan Lisle for helping coordinate this movie night for the youth.

--April 2013

\*Open Mic on 4/14

--An Open Mic night was held on Sunday, 4/14. Many people came out to showcase their talents. The youth group also used this evening as a fundraiser for their mission trip. Thank you to all of our committee members who helped organize this event and thanks also to congregation members Michael Aieta, John Haugland and Jim Sit for their help with the music and sound.

--July 2013

\*Strawberry Social 7/17

--RPC's annual Strawberry Social was held on Wednesday, July 17<sup>th</sup> from 6-8pm. Thank you to all of our committee members and members of the congregation who volunteered and helped with this event. We had an abundance of cakes for the evening, leftovers were used for subsequent coffee hours and some cakes were donated to the Riverside Fire Department for their enjoyment.

--September 2013

\*Church Picnic/Sunday School Kick-off 9/08

--A potluck meal was enjoyed in the social hall, in lieu of Coffee Fellowship after the service. Thank you to the many people who brought dishes to share and to those who helped with set-up and clean-up.

--November 2013

\*Thanksgiving Potluck 11/24

--A Thanksgiving Potluck was held on the Sunday before Thanksgiving, in lieu of Coffee Fellowship after the service. Thank you to Stuart Marciniak, Susan Lisle and Connie Kelly for coordinating this event, and to all who brought delicious food to share.

--December 2013

\*Wassail Bowl Reception 12/15

--Thank you to Jon and Deb Jansky for coordinating the reception which was held after the Messiah Concert. Thank you to all who donated baked goods or sweets to this event.

Respectfully submitted,

Paige Rambeaux  
Committee Chair

## **FINANCE COMMITTEE**

Committee Members:

Stanley Schade - current Chairperson  
Keith Pearson- Chairperson (Jan.-Oct.)  
Mike Aieta  
Roberta Gates  
Alfred Kitch  
Jim Ulrich  
Cindy Reynolds

Fred Mitchell  
George Dluhy  
Mike Heine  
Dennis Sadilek  
Pastor Scott Jansen  
David Schade

During the year the committee worked with the Personnel Committee to find an assistant for our Treasurer Fred Kitch. George Dluhy has accepted this position for which the committee is very grateful. The Finance Committee held 11 regular monthly meetings, plus one special meeting by conference call to prepare the 2014 budget for presentation to the Session.

### **Duties and Responsibilities**

The Finance Committee is responsible for preparing the annual budget, reviewing ongoing financial accountability and all office equipment for RPC. The committee has the responsibility of reviewing the financial statements on a monthly basis which are prepared by Fred Kitch, Treasurer. The committee monitors all receipts and expenses in an effort to maintain expenses at a level consistent with incoming pledges and other miscellaneous income as well as handling all issues/questions/changes related to all office equipment at RPC.

## **2012 Highlights**

Laura Vanags has contributed significantly to the task of updating our office equipment and programs and has worked at the direction of Mike Aieta and the Finance Committee to complete this task. A new primary PC, monitor, backup drives, and printer has been purchased and installed for Office Staff use. The committee decided that the Vision editor should be paid as an employee rather than as a contract worker. This required some adjustment to the gross payment so that the net payment would remain the same as present. The Personnel Committee also requested approval from the Finance Committee for an adjustment upwards of the pay for the two office workers so that their pay could be equalized.

An agreement for 2013 was made with the Preschool Ministry that the church would receive a fixed percentage of tuition received by the Ministry in the year 2011, with caps on the % change each year. In October, the Chair of the Finance committee resigned due to obligations at work which required him to be out of town weekdays. Mike Aieta updated the annual budget with the assistance of the Fred Kitch, Cindy Reynolds and Roberta Gates. Stanley Schade was elected to finish out the year as Chair of the Finance Committee. The committee wants to thank Keith for his fine work and skill directing the Finance Committee and keeping its operation on target. Mike Aieta presented the 2014 budget to the Session in the December Session meeting after contacting staff and committees for their recommendations on the budget. Mike explained to the Session the role of loans from the church's Endowment Fund in the construction of our annual budget. Since about 20% of our projected income for 2014 is coming from a loan from endowment funds, the committee will be focusing next year and in future years on steps to reduce our operating expenses while maintaining our excellent programs.

Respectfully submitted,

Stanley Schade  
Chairperson

## **MEMBERSHIP COMMITTEE**

The committee notes with sadness the deaths of Kohar Havelka, Florence Watt, Frank Mazanec, and inactive member Gerry Hejna.

The membership committee had two areas of focus in 2013:

- 1) Welcoming new members
- 2) Reconnecting with inactive members

### **New Members**

Guests signing the friendship pads receive communication from Colleen Muller (thank you Colleen), Pastor Scott and myself over the course of a month after their worship with us. On-

going communication takes place with those who attend more than one time. Those attendees are invited to a member information session. From those information sessions, the following joined RPC this year: Christopher Bouse, Justine Finn, David Harper, Andrew Kiwiet, Karl Meyer, Lowell Morrison, Gayle Prendki, Callie Schexnayder and Frank Van De Vanter

In addition, the following youth were confirmed in 2013: Kerrie Burke, Justin Chaney, Kendall Hastings, Chris McCoy, Hannah Ranft and Abby Schwarz

The following children were baptized in 2013: Aidin Liberty-Bouse, Tess Luethje, Asher Monacella, Reagan Tamlyn, Charlotte Tagliere and Andrew Staubus

### **Inactive Members**

*In 2011, Session determined that:* **Members who have not intentionally participated in the work of the church (sharing of time, talents or treasures) for one year, will be contacted via phone or in person by their Deacon and/or a membership committee member. The purpose of said outreach is to re-engage the member and to explain the requirements of membership. If the member is unreachable or non-responsive for a period of two years, they will receive a written notice advising that they will be removed from the roll due to inactivity.**

Outreach to members continued in 2013 with the goal of each contact to reconnect members with the work of the church. This will remain a goal for 2014 as the committee transitions to leadership with Paige Rambeaux.

Respectfully submitted,

Lynda Nadkarni  
Chairperson

## **MEMORIAL COMMITTEE**

Committee Members:

Beverly Aieta  
Debra Jansky  
Alice McLean

Rosalyn Pearson  
Paige Rambeaux

The Memorial Committee wishes to thank all of those who made donations to the Memorial Fund throughout 2013. The Committee presents the following:

Funds given in memory of Kohar Havelka were designated to the Music Fund.

Funds given in the memory of John Kiwiet were designated to the purchase of the Zimbelstern for the organ.

Funds given as an anonymous gift were designated to the reupholstering of the Manse dining room chairs.

Memorial Funds given in the name of Frank Mazanec were designated to the general Memorial Fund.

Respectfully submitted,

Beverly Aieta  
Chairperson

## **NOMINATING COMMITTEE**

The committee began meeting in October to fill the slate of officers for 2014. We met once a week and also communicated by telephone and e-mail. Nominations were solicited from the congregation via weekly bulletin and Vision notices, as well as from committee members. The committee recruited the following slate of candidates which was presented to the congregation for approval at a congregational meeting held on December 8, 2013. An additional congregational meeting will be held on January 5th, 2014 for congregational approval of Cyril Friend as trustee, Diane Chaney as Elder, and Claire Gangware, Thom De Vries, Martha Heine, Sylvia Schade, and Deb Jansky as members at large of the nominating committee.

### **Elder Class of 2016**

Elizabeth Musick - 2 yr. term  
Laura Vanags  
Susan Lynch  
Scott Schwarz  
Lisa Marciniak  
Susanne Vogel  
Robert Gates  
Diane Chaney - 2 yr. term

### **Deacon Class of 2016**

Kathy Feary  
Donna Mitchell  
Sally Sloane

Andy Kiwiet  
Marilyn Slanec  
David Harper - 1 yr. term

**Trustee Class of 2016**

David Schade  
Gerald Olson  
Lou Heine - fill in for Wayne Penn  
Cyril Friend  
Susan Dluhy

**Endowment Committee**

Schofield (Scuffy) Gross

**2014 Nominating Committee members at large**

Claire Gangware, Thom De Vries, Martha Heine, Sylvia Schade, and Deb Jansky

Respectfully Submitted,

2013 Nominating Committee,  
Dennis Zander and Bill Muller (co-chairs),  
Gwen Heine, Martha Heine, Caroline Tecson, Sylvia Schade, and Debra Jansky

## **PERSONNEL COMMITTEE**

The Personnel Committee of Riverside Presbyterian Church has a number of functions, including "the generation of all policies that govern employees". In addition, specific tasks are to find "appropriate staff, maintaining their relationships and facilitating employment transitions". Committee members may be called upon "to find creative solutions to unique challenges".

(These statements are from the Mission Task Force of 2008.)

Serving as members of the Personnel Committee during 2013 were Joe Dvorak, Serina Ranft, Kathi Rocanova, Stanley Schade, Pastor Scott Jansen, and Elizabeth Musick.

The RPC Staff of 2013 includes:

- Pastor: The Rev. Dr. Scott Jansen
- Minister of Music: Dr. Sally Sloane
- Director of Christian Education: Jenny Kolinski
- Senior and Junior High Youth Advisor: Tara Gregus

- Administrative Assistants: Linda Hutcheson and Donna Jones
- Girls' Group Advisor and Assistant Advisor: The Rev. Michele Monroe-Clark and Susan Zander
- Webmaster and Vision Editor: Nancy Hopkins
- Treasurer and Assistant Treasurer: Fred Kitch and George Dluhy
- Financial Secretary and Assistant Financial Secretary: Cindy Reynolds and Roberta Gates
- Building Supervisor: Joel Hastings
- Pre-School Staff:  
Director: Lisa Manganiello  
Teachers: Sandy Haddad, Stephanie Schulte, Barbara Sitton and Marcie Westel
- Lisa Roccanova staffed the church office during the summer and Christmas break in an outstanding manner.

Members of the Personnel Committee offer their sincere gratitude to the efficient and dedicated Staff of RPC. We are indeed fortunate and blessed that these capable persons work cooperatively and willingly in their service to our congregation and church family.

Respectively submitted,

Elizabeth Musick  
Chairperson

## **PRESBYTERIAN WOMEN**

### **Horizons Bible Study**

The women usually meet the fourth Wednesday of the month at 10:00 am, in the Social Hall. The study, September, 2012 through June, 2013, was "Dispatches to God's Household, The General Epistles" by Nancy Benson-Nicol. Elizabeth Musick, Sylvia Schade, and Joyce Van Cura are the excellent rotating leaders and in June were recognized for their outstanding leadership. The study, September, 2013 through June, 2014, is "An Abiding Hope, The Presence of God in Exodus and Deuteronomy" by Janice Catron, with Suggestions for Leaders by Martha Sadongei. The group is informal and coffee is served. In July, the ladies enjoyed a Garden Potluck at the home of Joyce Van Cura. In November, they met for lunch at Culver's. New members have joined and it is open to all women, not just RPC members.

### **Special Projects**

In February, for **Church World Service Blankets** +, church members contributed \$668.00.

In November, to benefit **Erie House**, Carol Sprunger handled the sale of 87 one-pound \$9.50 bags of delicious Georgia pecans to church members and friends. The \$2.50 profit of each bag sold goes to the Team Tutoring Program for College Bound High School Students at Erie Neighborhood House in Chicago.

Respectfully submitted,

Carol Sprunger  
Moderator

## **PRESBYTERIAN WOMEN TREASURER'S REPORT**

<b>Opening Balance</b> , January 1, 2013	\$ 891.79
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**Receipts:**

Study Books	130.00
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<b>Total Income</b>	<u>1021.79</u>
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**Expenses:**

Study Books	\$156.00
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Shipping Charge	14.85
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Flowers for Leaders	10.88
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Bank fee	3.00
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Cards, postage	<u>19.78</u>
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\$201.51
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<b>Total Expenses</b>	<u>(201.51)</u>
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<b>Closing Balance</b> , December 31, 2013	\$ 820.28
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Respectfully submitted,

Lucille Christensen  
Treasurer



## RIVERSIDE PRESBYTERIAN PRESCHOOL

Riverside Presbyterian Preschool serves both children of the congregation (9) as well as the surrounding communities of Berwyn, Brookfield, LaGrange Park, Lyons, North Riverside and Riverside. There are 54 children enrolled with two sessions (morning and afternoon). The sessions are 2-½ hours in length and meet 3 days a week: Tuesday, Wednesday and Thursday. The staff meets for an additional half day on Monday for weekly and monthly planning. The staff shared 21 home visits at the beginning of the school year to introduce themselves and make the children feel welcome in their first school setting. Our play-based curriculum creates a learning place that is physically and emotionally safe and fun for all our children age 3 to 5 with a developmentally appropriate and high quality education. This active ministry of the Church is proud to provide a great educational beginning to so many children.

The quality of the program is based upon the quality of the teachers. We have dedicated and caring teachers who make the program the top quality one that it is. “Catch ‘Em Being Good” continues as our main philosophy and is evident each time I walk from classroom to classroom watching the teachers interact with our children. Lisa Manganiello, Steph Schulte, Barb Sitton and Marcie Westel are part of the creative team that work 3-½ days each week with Sandy Haddad coming in for one day. The teachers continue to earn continuing education hours by attending Early Childhood Conferences and are certified in CPR/First Aid training. Additionally we have Jeanine Buttimer who does a wonderful job as the Preschool Bursar.

The Preschool is administered by the following Board: Courtney Erb: Chairperson, Scott Jansen, Elizabeth Kos, Vicki Manchen, Mike Murphy, Joel Pankros, Aimee Sahlas and Margaret Senese. We are very grateful for their time, leadership and support

Our Tuition Assistance Program (TAP), administered by a committee within the Board, has supported many families. with parents adding an extra amount to their monthly tuition check. This fall the profits from the Riverside Foods Benefits Days were dedicated to the TAP Fund. What a wonderful way to lend a hand if you can.

Hundreds of parents signed up to volunteer in one form or another for the Preschool. Whether it’s sewing, laundry, recycling cans for BEDS or play yard clean-up (to name a few) we have an endless supply of families to rely upon. The Teachers Appreciation Committee supplies the teachers with wonderful holiday lunches and provided the teachers with a lovely Teacher Appreciation Luncheon in April. Other parents give of their time and talents through various fundraisers which keep tuition and field trips costs down. They include Original Works, Geranium Sale, Book Fair and Raffle. Our monthly book orders and Campbell’s Labels also provide the Preschool with supplies.

Along with parent volunteerism we keep in contact with our parents through our monthly Parent Partnership calendar, the “Good News Gazette” report in November and Parent/Teacher conferences in January.

Each year brings some old and new adventures. Each year we visit the Riverside Police and Fire Departments as well as the Public Library along with a trip to the Lakeview Nature Center for a “Turtle Talk” and the Riverside Arts Center to make Spring creations out of clay. In- school visits included Riverside’s own Dr. Coffey as the Tooth Fairy, Metra’s Operation Lifesaver, and we ended the year with a puppet show *Puppet Soup*. We celebrated Wicky Wacky Wednesday,

had a Mother's Night Butterfly *Bash*, and an evening of *Lights, Action Dads* for our Preschool families. We ended the school year with our End-of-the-Year Program "*Colors Make Us Sing*".

Our many community outreaches include recycling aluminum cans for BEDS, the Ring Leader Program: saving plastic rings from can holders to protect the environment, saving cancelled commemorative stamps to support bird sanctuaries in Illinois and visiting Wye Valley, Cantata (the British Home) and Scottish Home at Halloween time to perform seasonal songs and deliver a gift to each resident. We are proud of each one of these outreach programs.

Each year we create a new theme to keep our creative juices flowing. 2012-2013 found us ready to "Splash Into Color" with an emphasize on colors. We ended 2012 with the Holiday Program "Colors of the Season" with an appearance from Santa played by Dave Schulte, a past preschool parent and husband of our own Steph Schulte, musical accompaniment was provided by our own Marcie Westel. Ben Schulte (Dave and Steph's son and past preschooler) joined in the Holiday Spirit by portraying Rudolph at the Riverside Holiday Stroll. With the efforts of the teachers every Preschool family received a priceless gifts from their child - a framed handprint .

The months have flown by once again. It's wonderful to be in such company surrounded by the support of not only the staff but also Reverend Scott Jansen, the Church family, the Church Treasurer Fred Kitch, secretaries Linda Hutcheson and Donna Jones, and Joel Hastings our Building Supervisor. Each day I'm thankful for their endless contributions and support. Thanks to all for making this such a special place to be!

Respectfully Submitted,

Lisa Manganiello  
Director

## **PRESCHOOL BUDGET**

The snapshot of the Preschool's fiscal health is viewed on an annual basis that actually is made up of two different school years.

Calendar year 2013:

- Personnel costs were higher by 1.42% in 2013. This is due to raises the Preschool Board administered in the spring of 2012. The board did not grant raises to current staff in 2013 given enrollment obstacles.
- Tuition for both the spring and fall was kept the same at \$200 per month although enrollment remained low. Enrollment was consistent with 2012 numbers.
- Total revenues for 2013 were \$107,061. Roughly unchanged from the previous year.
- Total costs for 2013 were relatively unchanged from 2012 and totaled \$108,629 (Checks + Outflows - Inflows). Facility Fee was unchanged from the previous year.
- Fundraisers produced worse returns in 2013 raising \$3,604 for the preschool (down \$1,992 from previous year).
- The Preschool will report a negative 2013 fiscal result of (\$1,568).

- The Preschool Board expects better results next year as the facility fee will be lowered to \$11,400 from \$12,000 and there were no gifts given to current staff which will cut costs by a total of \$3,400 (\$600 from facility fee and \$2,800 from gifts). Enrollment is expected to be the same or better in 2014.

RIVERSIDE PRESBYTERIAN CHURCH							

Year	Number of Pledges	Total amount	Per capita (# of pledges)
2012	105	\$246,602	\$3570 (55)
2013	89	\$224,360	\$3490 (57)

#### Per Capita:

Although we have devoted more time to this issue the past couple of years, we cover about 30% of the cost by direct donations to this fund. We have discussed this topic during our Minute for Mission segments during church services and have placed information in the Vision/bulletins. This is another area we will try to improve on in 2013.

#### Long Range Planning:

In May 2013 the Session charged the Stewardship committee “to determine what goals and needs RPC is not adequately addressing and how to implement necessary changes.” We formed a committee of six church members including elders, deacons, trustees and staff. This group developed a survey which went out in late December and will be open until the end of January. The committee will review the results of the survey and determine action items based on those results. Hopefully, this will be an ongoing effort to help RPC make changes as the congregational needs change.

#### Memorial Committee:

This sub-committee was chaired by Beverly Aieta and has a separate report.

#### Special Offerings:

The Presbyterian Church USA has several programs throughout the year that they oversee including

Christmas Joy – benefits church based education and church staff members in need, One Great Hour of Sharing (overseen by Youth Education), Pentecost and Peacemaking (overseen by Deacons), and Tools and Blankets which is coordinated by the Presbyterian Women.

#### Other Oversight:

The Stewardship Committee continues to review and approve any fundraising activities in the church by requiring interested groups to fill out approval forms and detailing the purpose of the event, time, place and resources required.

Respectfully submitted,

Cindy Gustafson  
Chairperson

## **BOARD OF TRUSTEES**

The Board of Trustees is a group of twelve RPC members elected by the congregation who are responsible for the temporal affairs of the church. These matters include insurance and the operation and maintenance of real estate, buildings and grounds. The Board of Trustees is subordinate to Session.

The Board of Trustees is grateful to Session and the members of RPC for the financial resources necessary for the upkeep of our church home. The Trustees are granted funds for regular maintenance and utilities usage in the church's operating budget. Major restoration and improvement projects are funded through project-specific fundraising campaigns.

The Trustees are grateful for the dedication of our building supervisor, Mr. Joel Hastings, and the assistance of the RPC office staff in tending to the day-to-day needs of our facilities. The Trustees also appreciate the many hours of work contributed by volunteers from RPC and our community to the church's upkeep, indoors and out.

### **State of the buildings and grounds**

RPC's buildings and grounds are generally suffering from deterioration due to deferred maintenance. The church has not had a preventive maintenance plan for either buildings or landscaping, and the result has been a "run to failure" mode of operation where corrective action is only undertaken when damage to the failed system has already occurred. Insufficient recognition and monitoring of facility needs has led to failure to fund and perform normal maintenance measures like painting and window repairs. Establishing a preventive maintenance plan to guide Session's spending on maintenance and improvements is a major 2014 goal of the Trustees.

### **Building envelope**

The roofs, walls, and foundations of our structures are sound, and no major structural maintenance or repair is anticipated in the next several years. The rainstorms of 2013 resulted in water intrusions in the lower level of the Community Building (Social Hall and Westminster Room), and the Trustees recognize an immediate need for inspection of the perimeter drain system.

Water intrusion also occurs regularly in the basement of the Sanctuary, to the detriment of the stone foundations and the wood structure overhead. Its sources are not yet fully identified, but water is likely draining to the Sanctuary basement from the deteriorated gutters and downspouts surrounding the difficult area of our campus where the Manse, Sanctuary and old Sunday School wing come together. In general, the gutters and downspouts of the building are in poor condition, and emergency repairs to the worst sections of the system are needed in 2014.

RPC's buildings have over 200 windows with over 2000 panes of glass. Our windows are generally in fair condition except for those of the Manse, which have extensive glazing failure and wood deterioration.

Most of the building exterior is overdue for painting, and paint has failed completely on the steeple. Steeple repainting is already approved by Session and is scheduled for spring 2014. Exterior trim repairs also need to be done as paint work proceeds.

### **Mechanical, Electrical and Plumbing systems**

RPC has a hot water heating system that is fed by a set of four boilers that were installed in 2003. The system is generally in good condition, but suffers performance problems resulting from improper design and installation of the 2003 equipment. Permanent corrective action is still being planned for 2014. Lockboxes on thermostats have helped the Trustees keep better control of our energy usage while meeting our occupants' heating and cooling needs.

Only two areas of RPC have permanently installed air conditioning. The Parlor has a ductless mini-split system, and the Sanctuary has a ducted dual split system that was new in 1998. Both systems operate adequately but are advancing in age and need to be monitored closely. Portable air conditioners are used in summer in the offices and in the Preschool during its periods of warm-weather operation. No changes in air conditioning systems are planned for 2014.

The electrical system at RPC is aged and inefficient, but continues to meet our needs. The lighting of RPC was identified in 2013 by an energy efficiency consultant as the number one target for efficiency improvements. Automatic control of exterior lighting is also in need of improvement in 2014.

The plumbing system is likewise aged but serviceable, and has suffered minor age-related failures. Rebuilding of restroom flush valves is planned for 2014.

### **Landscaping and grounds**

No significant landscaping work was done in 2013, but the Trustees recognize the need to address overgrown plantings on the property in 2014. Trees were trimmed and removed as needed this year in response to building damage issues. The parking lot was sealcoated and striped in 2013 as part of regular maintenance.

### **Insurance**

RPC pays about \$14,000 each year for insurance coverage that covers not only losses related to our property but also potential risks associated with our operations.

In January 2013 our insurance carrier, Church Mutual, conducted a risk assessment survey of our property and our operations. The cleanup efforts around the building this year have been driven by recommendations Church Mutual made to help us be a safer and healthier church.

We filed an insurance claim as a result of the April storm flooding, but our cleanup costs did not exceed our deductible and we received no reimbursement.

### **Rose Window restoration**

In May 2013 Session authorized the Trustees to proceed with the restoration of our Sanctuary's Rose Window. The restoration work began in June 2013. Completion was originally scheduled for fall of 2013, but has been pushed back to spring 2014. On the recommendation of the restoration consultant, Session decided to pursue a glass color change for the perimeter panels of the window. The search for appropriate glass is the cause of the delay.

### **State-required fire door upgrades**

During 2013's biennial State of Illinois inspection of the Riverside Presbyterian Preschool, the state fire marshal issued RPC a citation for inadequate fire doors at the entrances of the Preschool and in the adjoining stairwells. RPC is entering a legal agreement with the Office of the State Fire Marshal to complete upgrades to the non-compliant doors by the end of calendar 2014. This work is required for the continued licensing of the Preschool. Funding for this project is still in the planning stages.

Respectfully Submitted,

Jim Marciniak  
Chairperson

## **RYAN WOMACK MEMORIAL SCHOLARSHIP FUND**

The Board of Directors of this fund formally met two times this year. The Board awarded \$21,000 in scholarships to 21 recipients.

This year's recipients are:

Jordan Ballerine	Robin Jensen
Allie Burke	Andie Krug
Keegan Buttimer	Max Marciniak
Molly Chaney	Annie Mitchell
Jake Dluhy	Ben Mitchell
Jake Fieseler	Nick Paneral
Marika Floros	Stephanie Sauer
Louise Gangware	Alex Shuppara
Amanda Gregus	Anna Tess
Jacki Grisafe	
Brian Jansen	

The pig roast, held in July, was a success. Everyone attending had a wonderful time.

This Scholarship Fund was set up in 1991 to help the youth of our church realize their hopes and dreams for the future, in furthering their education and to keep Ryan's memory alive.

Respectfully submitted from this Board,

Randy Womack  
Chairman

Tara Gregus  
Administrator

Board Members:

Lisa Cavaliere  
Nancy Chmell  
Jessie Coleman  
Joe Dvorak III  
Joe Dvorak IV  
Carol Franzo  
Mike Heine  
Christine Long  
Michelle Luethje  
Milt Nieuwsma  
Carrie Norwood

Ron Pike  
Shelley Reichle  
Dennis Sadilek  
Lou Scannicchio  
Joe Tess  
Peter Tess  
Chris Ulrich  
Bill Vogel

## **WORSHIP AND MUSIC COMMITTEE**

The Worship and Music Committee aids and encourages members and friends of the Riverside Presbyterian Church in Christian worship, in consultation with our Pastor, the Minister of Music, the Chancel Choir, the acaBELLa choir, and the Ringers & Singers Choir.

Elders and Deacons volunteer to serve monthly communion during the fall, winter and spring. For the summer months of July, August and September communion is served by intinction. The W & M committee coordinates adult, youth, and children volunteers to serve as Acolytes, Liturgists, and Ushers, as well as Scripture Readers and Advent candle Lighters during the month of Advent. The willing help of these volunteers is gratefully appreciated and acknowledged. Other responsibilities of this committee include inviting and welcoming guest ministers, ordering and overseeing sanctuary supplies, and chancel flowers including palm leaves, Easter lilies, wreaths, and poinsettias.

The W & M committee assisted in numerous special services during the year: Scout Sunday, Ash Wednesday, Maundy Thursday, Good Friday, Palm/Passion Sunday, two services on Easter



Sunday, Communion Sunday, Womack Scholarship Sunday, Jazz and Youth Sundays, patriotic Sundays, World Communion Sunday, and two candlelight services on Christmas Eve night. On World Communion Sunday the sanctuary was decorated with cloths from many countries around the world, donated by Joyce Van Cura, Ellen Hamilton, Elizabeth Musick, Mary Jansen and Claire Gangware. W & M helped coordinate the planning of the Messiah concert on December 15 with a banner announcing the concert being hung on the church lawn and in Guthrie Park.

W & M organized a group of Presbyterians to march in the 2013 Riverside 4<sup>th</sup> of July parade, carrying banners to advertise the Messiah concert, the Deacons' fund raiser, our Sunday school program, and the RPC Strawberry Social. Sally Sloane drove her convertible with speakers playing songs recorded by our acaBELLA choir. Many thanks to Jim Sit for his technical support.

Special appreciation is extended to the following people: Sarah Dudek, co-chair, whose Leadership, experience and friendship contributed greatly to RPC for many years, and to the W & M committee. Sarah and her husband Tom moved away from Riverside and she is very missed. Elizabeth Musick continues to serve on W & M, in addition to her other responsibilities with Session. Elizabeth informally stepped up to fill the co-chair position. Her warm and generous donation of time and service to RPC are gratefully received. Ellen Hamilton graciously accepted oversight of the Ushers schedule and the Christmas poinsettias. We are appreciative of the competent and patient assistance from Linda Hutcheson and Donna Jones in the RPC office, and to Nancy Hopkins for posting volunteers in the monthly *Vision*. We extend our deepest thanks to Pastor Dr. Scott Jansen for his open and accepting guidance and to Dr. Sally Sloane for her expertise in contributing beautiful music to our worship.

Respectfully submitted

Claire Gangware

Chairperson

Committee Members: Kate Chard, Ellen Hamilton, Sandra Kappmeyer, Lorraine Meyer, Elizabeth Musick, Dr. Sally Sloane, Donna Ulrich, Virginia Yang

## **MUSIC MINISTRY**

2013 was a year of musical diversity at RPC. The Chancel Choir performed classical music from J. S. Bach to John Rutter. We also did many contemporary works from Gospel, "big tent" traditions and even Broadway. Many of these works featured our talented RPC musicians on cello, harp, flute, percussion, violin, voice, and even sitar. Over the summer and throughout the school year we also heard many vocal, keyboard and instrumental duets by members of the congregation, choir and youth. We heard duets from the West African tradition and a wonderful Cajun arrangement by John Haugland's instrumental group. We also called on Mary Ann's conducting skills to pull off selections from the Rutter Requiem. We hope to hear more from all.

And our Riverside traditions continue. Jazz Sunday is always a popular treat in April under Andy Tecson's leadership. This year several members of the RPC Chancel Choir participated in Open Mic night – great fun. The annual Childrens' Christmas Pageant was a packed house with lots of music. Messiah was our 28<sup>th</sup> season and as magical as always.

The Riverside Ringers & Singers now have 22 members and some of the older children have moved up to ring in the acaBELLa Ringers as well. We said farewell to our long-time acaBELLa ringer Brian Jansen as he left for college this summer. He honored us with his conducting debut in May.

The 1904 RPC organ had an exciting year. The history of our organ was featured in the Human Scene in September. The lecture was well attended and opened discussion regarding the upcoming renovations to our organ under the Capital Improvements plan. Thanks to Richard Crang for his ideas and support. The Memorial Committee oversaw the gift of a Zimbelstern stop in memory of a great fan of the pipe organ - John Kiwiet. The Zimbelstern was dedicated to RPC's Music Ministry with the Kiwiet family in attendance this past fall.

One of my greatest joys as RPC's Minister of Music is to welcome back college students as they come home for holiday breaks. Many of these young adults sang and rang with our youth choirs in the past. They are always eager to share their talents here at RPC again. They, like so many of us, realize how important RPC's Ministries are to us all.

As ever, I would like to thank the many RPC angels who help to make this Ministry possible. Thank you and God Bless.

Soli Deo Gloria,

Sally Sloane BM, MM, DMA  
Minister of Music

## SESSION

The following elders served during 2013:

### Class of 2013

Claire Gangware  
Cindy Gustafson  
Elizabeth Musick\*\*  
Keith Pearson\*  
Laura Vanags  
Bill Vogel  
Jim Sit\*

### Class of 2014

Richard/Mary Crang\*\*\*  
Hollie Miezio  
Lynda Nadkarni  
Mary Ann Sadilek  
Joyce Van Cura  
Dennis Zander\*\*  
Katrina Daniels\*  
John Kiwiet\*

### Class of 2015

Mike Aieta  
Bill Muller  
Paige Rambeaux  
Stan Schade  
Sarah Dudak\*  
Russel Brown-Memoh\*

Youth Elders: Stuart Marciniak, Allie Burke, Lily Lisle

\*resigned

\*\*elected to fill unexpired term

\*\*\*elected to shared position to fill unexpired term

The Session continued carrying out its responsibility for overseeing all aspects of church life through its various committees which are headed by elders and whose activities are highlighted throughout this Annual Report booklet.

The Session approved the restoration/renovation of the Rose Window and was able to complete the financing through a generous donation from a church member. Re-installation is scheduled before Easter, 2014.

The Manse Utilization Task Force presented several options to the Session, and the elders decided to focus on the feasibility of either using the Manse for housing by Pastors or making the first floor available for church and non-church usage (rental) with the second floor reserved for church use only. These options will be explored in greater depth.

A questionnaire was developed and sent to members to assist in RPC's long-range planning, in order to determine what goals and needs the church is not adequately addressing and how to implement any necessary changes.

The Session, assisted by a representative from Presbytery, discussed ways to more fully integrate the Preschool into the overall mission of RPC and to strengthen the relationship between the school and church.

Rev. Michele Monroe-Clark was welcomed as the new director of the Girls' Group.

Mary Ann Sadilek

Clerk of Session  
Annual Congregational Meeting  
Riverside Presbyterian Church  
Riverside, IL 60546  
January 27, 2013  
Church Sanctuary

Moderator: Rev. Dr. Scott Jansen  
Clerk: Mary Ann Sadilek

The meeting was called to order at 10:50am and opened with prayer by Rev. Jansen.  
The clerk certified that a quorum was present.

Copies of the annual report were available and an opportunity provided for questions or comments regarding the report. Rev. Jansen highlighted the fact that the church is in sound financial condition, with a mortgage-free building and an endowment fund; the amount needed to balance the budget at year end has been reduced and RPC can look forward to being deficit-free in the near future if the congregation continues its generous support.

Ellen Hamilton did note that only 47% of RPC members pledge, and she challenged the congregation to raise that percentage in 2013.

The finance committee was commended for its clear and accurate reporting.

At this point, Rev. Jansen and his family were excused from the meeting so that the matter of his compensation could be considered. Serina Ranft, personnel committee chairman, noted that all paid staff received 3.5% increases, since there had been no increases for the past several years. It was moved and approved to set Rev. Jansen's total compensation package at \$114,523.

Rev. Jansen returned to the meeting. Since there was no further business brought forward, and it was moved and approved to adjourn at 10:58am. Rev. Jansen closed the meeting with prayer.

Mary Ann Sadilek  
Clerk

Rev. Dr. Scott Jansen  
Moderator

Called Meeting of Congregation  
Riverside Presbyterian Church  
Riverside, IL 60546  
May 5, 2013

Moderator: Rev. Dr. Scott Jansen  
Clerk: Mary Ann Sadilek

The meeting was called to order at 11:07 am and opened with prayer by Rev. Jansen.

A quorum was declared present.

The purpose of the meeting was the election of a deacon to fill the unexpired term of Noemi Sanchez in the class of 2013.

Dennis Zander, co-chairman of the nominating committee, placed the name of Kathleen Feary in nomination. There were no further nominations from the floor.

It was then moved to elect Kathleen Feary and the motion was approved by unanimous voice vote.

There being no further business, the meeting was adjourned at 11:10 am and closed with prayer by Rev. Jansen.

Mary Ann Sadilek  
Clerk

Rev. Dr. Scott Jansen  
Moderator

Called Congregational Meeting  
Riverside Presbyterian Church  
Riverside, IL 60546  
August 18, 2013  
Church Sanctuary

Moderator: Rev. Dr. Scott Jansen  
Clerk: Mary Ann Sadilek

The meeting was opened with prayer by Rev. Jansen and called to order at 10:59 am.

The clerk declared that a quorum was present.

The purpose of the meeting was the election of a Youth Elder. Dennis Zander, chairman of the Nominating Committee presented the name of Lily Lisle. Opportunity was given for nominations from the floor; there being no further nominations, it was moved to elect Lily. *Motion approved and Lily Lisle declared elected.*

There being no further business, it was moved and approved to adjourn. The meeting was closed with prayer by Rev. Jansen at 11:02 am.

Mary Ann Sadilek  
Clerk

Rev. Dr. Scott Jansen  
Moderator

Called Congregational Meeting  
Riverside Presbyterian Church  
Riverside, IL 60546  
December 15, 2013  
Church Sanctuary

*Moderator:* Rev. Dr. Scott Jansen  
*Clerk:* Mary Ann Sadilek

The meeting was called to order at 10:55 am and opened with prayer by Rev. Jansen.

The clerk declared a quorum present.

The purpose of the meeting was the election of church officers.

The report of the nominating committee was read by Deb Jansky:

**Elders - class of 2016:** Roberta Gates, Susan Lynch, Lisa Marciniak, Scott Schwarz,  
Laura Vanags and Susan Vogel

**Elder – class of 2015:** Elizabeth Musick

**Deacons – class of 2016:** Kathy Feary, Andrew Kiwiet, Donna Mitchell, Marilyn Slanec  
and Sally Sloane

**Deacon – class of 2014:** David Harper

**Trustees – class of 2016:** Diane Chaney, Susan Dluhy, Gerald Olson and David Schade

**Trustee – class of 2015:** Lou Heine

**Endowment Committee Member-at-Large – class of 2017:** Schofield Gross

**Nominating Committee Members-at-Large –** Claire Gangware, Thom DeVries

The Clerk noted that the slate was not complete and the nominating committee will seek additional candidates for offices.

There were no nominations from the floor. *It was moved and approved to elect the slate as presented.*

Since there was no further business, the meeting was adjourned at 11:01 am and closed with prayer by Rev. Jansen.

Mary Ann Sadilek  
Clerk

Rev. Dr. Scott Jansen  
Moderator

**RIVERSIDE PRESBYTERIAN CHURCH    TREASURER 2013    ANNUAL REPORT**

Account		Begin of Year	Year to Date		Ending	Responsible
Number	Description	Balance	Receipts	Disbursements	Balance	
Special Funds are Non Budgeted Items						
798	Building Use - Security Deposits	251.00	525.00	500.00	276.00	Administrative Assistants
710	Memorials	1,548.54	2,735.00	3,000.00	1,283.54	Beverly Aieta
713-01	Cheerful Giver - Planting Prayer Garden	0.00	0.00	0.00	0.00	Beverly Aieta
713-02	Cheerful Giver - Bench	45.00	0.00	45.00	0.00	Beverly Aieta
747	Tools of Hope and Blanket Program	0.00	668.00	668.00	0.00	Carol Sprunger
766	Retreat - Family	0.00	300.00	100.00	200.00	Carrie Stabus
775	Fellowship	561.57	1,257.11	760.93	1,057.75	Paige Rambeaux
776	Fellowship - Strawberry Social	0.00	603.32	603.32	0.00	Paige Rambeaux
717	Deacon Fund	2,213.60	450.00	62.72	2,600.88	Deacon
718	Cent \$ - Ability	0.00	272.03	272.03	0.00	Deacon
743	Local Peacemaking	5.62	32.50	0.00	38.12	Deacon
746	Local Pentecost	179.30	171.40	0.00	350.70	Deacon
751	Environmental Mission	50.00	250.00	50.00	250.00	Deacon
755	Mission Outreach Committee	754.25	9.00	750.00	13.25	Deacon
757	Outreach (Feed 6)	285.00	840.00	0.00	1,125.00	Deacon
758	Deacon -- Fundraiser		6,692.00	5,915.00	777.00	Deacon
762	Retreat - Adult - Men	1,888.00	2,659.00	3,747.00	800.00	Dennis Sadilek
712	Wedding Ministry	152.20	2,125.00	2,025.00	252.20	Donna Ulrich
754	Night Ministry	0.00	0.00	0.00	0.00	Ellen Hamilton
764	Retreat - Adult - Women	655.00	2,250.00	2,329.80	575.20	Ellen Hamilton
734	Library Fund	(47.98)	0.00	77.72	(125.70)	Jenny Kolinski
740	AED Fund / CPR Class	150.00	90.00	0.00	240.00	Jenny Kolinski
752	Sunday School Mission Project	450.36	99.63	171.95	378.04	Jenny Kolinski
753	Covenant of Churches - Vacation Bible School	223.37	680.00	439.41	463.96	Jenny Kolinski
732	Capital Projects - Computer Lab	286.49	0.00	0.00	286.49	Lynda Nadkarni
727	Adult Education	155.48	0.00	0.00	155.48	Matt Lisle
722	Continuing Education	138.84	17.28	15.00	141.12	Personnel Committee
739	Organ Fund	4,168.57	0.00	1,020.00	3,148.57	Sally Sloane
749	Music Fund	1,948.12	1,831.98	2,750.00	1,030.10	Sally Sloane
749-11	Professional Music -- Jazz Sunday	0.00	1,200.00	1,200.00	0.00	Sally Sloane
749-21	Professional Music -- Messiah	0.00	2,750.00	2,750.00	0.00	Sally Sloane
728	Girls' Group	(34.01)	10,000.00	6,697.96	3,268.03	Scott Jansen
763	Good Samaritan	58.02	85.00	40.00	103.02	Scott Jansen
765	Ministers' Emergency Fund	0.00	0.00	0.00	0.00	Scott Jansen
715-11	Columbarium - Plate & Urn 18 * \$195 = \$3,510	2,529.65	2,000.00	219.00	4,310.65	Scott Jansen
769	Youth Mission Projects	3,303.49	1,352.00	2,762.55	1,892.94	Tara Gregus
770	Youth Activities Fund Raisers	0.00	0.00	0.00	0.00	Tara Gregus
741	Hunger Fund	84.02	1,530.90	1,551.67	63.25	Treasurer
742	One Great Hour of Sharing	0.00	605.75	605.75	0.00	Treasurer
744	Pentecost	0.00	515.20	515.20	0.00	Treasurer
745	Christmas Joy	599.00	748.00	601.00	746.00	Treasurer
748	Peacemaking	0.00	130.00	130.00	0.00	Treasurer
750	Pass thru Mission Funds	0.00	328.72	328.00	0.72	Treasurer
799	Miscellaneous Clearing	0.00	0.00	0.00	0.00	Treasurer
730	Capital Projects - Building Fund	0.00	10,669.00	1,353.20	9,315.80	Trustees
730-11	Capital Projects - Building Fund -- Christmas Ornaments	0.00	81.36	0.00	81.36	Trustees
733	Property Maintenance	7,808.27	13,139.36	13,638.05	7,309.58	Trustees
735	Stained Glass Windows Restoration - Brick	4,443.80	150.00	0.00	4,593.80	Trustees
736	Stained Glass Windows Restoration	22,572.87	31,450.00	30,097.60	23,925.27	Trustees
736-11	Stained Glass Windows Restoration -- Magnets	0.00	168.00	0.00	168.00	Trustees
737-20	Trustees' Endowment Principal -- (\$32,000)	30,646.80	1,353.20	32,000.00	0.00	Trustees
780	Flowers	150.00	1,503.00	1,367.00	286.00	Worship Committee
781	Flowers - Easter Memorial	0.00	393.00	393.00	0.00	Worship Committee
782	Flowers - Christmas Memorial	0.00	350.00	350.00	0.00	Worship Committee
Special Funds Totals		88,224.24	105,060.74	121,902.86	71,382.12	
Womack Memorial Scholarship		68,091	14,932.64	31,095.43	51,928.03	
Endowment Contributions		3,000	1,601.93	4,601.93	0.00	
Endowment Income		0	608.19	608.19	0.00	
Endowment Loan Repayment - Principal		21,171	13,388.15	21,400.91	13,158.10	
Endowment Loan Repayment - Interest		230	71.40	230.05	71.40	
Endowment Borrowing		(13,158)	13,158.10	0.00	0.00	
Pre School -- Net		38,986	107,719.62	109,288.02	37,417.57	
Totals		206,544	557,020	617,948	145,616.61	



RIVERSIDE PRESBYTERIAN CHURCH    TREASURER 2013    ANNUAL REPORT

Account		Budget	Actual	Actual Compared to Budget
Number	Description			
General Funds (Receipts and Disbursements) are Budgeted Items				
General Fund Receipts				
201	Offering	267,000	249,901	(17,099)
201	Easter Offering	1,100	855	(245)
201	Mothers Day Offering	200	140	(60)
201	Thanksgiving Offering		680	0
201	Christmas Offering		965	0
201	Bank Charges /Fees		(1,110)	0
202	Loose Offering	2,500	2,923	423
203	Other Income	6,000	8,909	2,909
204	Budget Shortfall	21,516	3,251	(18,265)
205	Interest Income	210	166	(44)
206	Endowment Income	450	632	182
207	Preschool Contribution	12,000	12,000	0
208	Fundraising / Spaghetti Dinner	10,000	7,901	(2,099)
209	Funeral		0	0
210	RPC Directory - Advertising / Extras		5	0
211	Ascension Lutheran -- Youth Contribution	4,053	4,053	0
645	Per Capita - Received	4,410	3,909	(501)
Total Income		329,439	295,182	(34,799)
General Fund Disbursements				
Pastor				
591	Salary	43,400	43,400	0
592	Housing Allowance	34,000	34,000	0
593	FICA Reimbursement	5,921	5,921	0
594	Pension	9,528	9,528	0
595	Major Medical	16,674	16,674	0
596	Medical Deductible	2,000	2,000	0
597	Professional Expenses	2,000	924	1,076
598	Continuing Education	1,000	1,000	0
		114,523	113,447	1,076
Youth and Education Staff				
605	Senior / Junior High Youth Advisor	14,469	14,469	0
606	Director of Christian Education	14,490	14,490	0
608	Continuing Education - Dir Christian Ed	50	0	50
		29,009	28,959	50
Worship and Music				
612	Minister of Music	33,136	33,136	0
613	Continuing Education - Minister of Music	263	97	166
614	Worship Supplies	300	143	157
615	Professional Music - Membership / Dues	100	230	(130)
616	Supplies, Music and Tuning	3,000	3,266	(266)
617	Guest Preachers	1,050	1,050	0
		37,849	37,922	(73)
Inter / Outer Reach				
619	Covenant of Churches	100	0	100
620	Christian Education	2,730	1,943	787
621	Child Care	2,691	2,529	162
622	Youth Activities	1,100	632	468
627	Membership Committee	150	0	150
628	Stewardship Committee	1,000	479	521
		7,771	5,583	2,188
Buildings and Grounds				
630	Building Supervisor	6,833	6,833	0
631	Custodian	13,371	13,568	(197)
632	Utilities	23,500	21,228	2,272
633	Property Maintenance	12,322	12,322	0
634	Insurance	14,300	12,768	1,532
		70,326	66,719	3,607
Office				
639	Newsletter Editor	2,953	2,953	0
640	Administrative Assistant	15,008	15,220	(212)
641	Office Supplies and Printing	3,000	2,811	189
642	Office Equipment Maintenance and Lease	2,100	2,584	(484)
643	Postage	650	648	2
644	Telephone	3,960	3,612	348
645	Per Capita - Paid	12,609	12,609	0
646	Workers' Compensation	2,588	3,137	(549)
647	Taxes - FICA / Medicare	6,003	6,525	(522)
650	Staff Expense	300	173	127
		49,171	50,272	(1,101)
Church Wide Mission				
655	Church Wide Mission	6,000	6,000	0
656	Deacon Misc. Request	1,500	1,390	110
		7,500	7,390	110
Total Normal Operating Expenses		316,149	310,293	5,857
Receipts minus Expenses		13,290	(15,111)	(40,656)
Special Funds				
662	Special Funds - Principal	13,158	13,158	0
663	Special Funds - Interest	132	71	61
Total Expenses		329,439	323,523	5,918
Budget Deficit (Shortfall) / Totals		0	(28,341)	

## 2014 Budget Proposal

Acct #	Account Name	2013 Budget	2014 Proposed	Change '14/'13
<b>General Fund Receipts</b>				
201	Pledged	260,000	245,260	-5.7%
203	Other Income - Rentals	6,000	6,000	0.0%
204	Budget Shortfall	23,250	71,698	208.4%
205	Interest Income	210	150	-28.6%
206	Endowment Income	450	600	33.3%
207	Preschool Contribution	12,000	11,400	-5.0%
208	Fundraising	10,000	10,000	0.0%
645	Per Capita - Received	4,410	4,410	0.0%
TBD	Ascension Lutheran Youth Contribution	4,053	4,053	0.0%
<b>Total Receipts</b>		<b>331,173</b>	<b>354,471</b>	<b>7.0%</b>
<b>General Disbursements</b>				
<b>Pastor</b>				
591	Salary	43,400	43,400	0.0%
592	Housing Allowance	34,000	34,000	0.0%
593	FICA Reimbursement	5,921	5,921	0.0%
594	Pension	9,528	9,528	0.0%
595	Major Medical	16,674	17,802	6.8%
596	Medical Deductible	2,000	2,000	0.0%
597	Professional Expenses	2,000	2,000	0.0%
598	Continuing Education	1,000	1,000	0.0%
	<b>Total Pastor</b>	<b>114,523</b>	<b>115,651</b>	<b>1.0%</b>
<b>Youth and Education Staff</b>				
605	Senior / Junior High Youth Advisor	14,469	14,469	0.0%
606	Director of Christian Education	14,490	14,490	0.0%
608	Continuing Education - Dir Christian Ed	50	500	900.0%
	<b>Total Youth &amp; Education Staff</b>	<b>29,009</b>	<b>29,459</b>	<b>1.6%</b>
<b>Worship and Music</b>				
612	Minister of Music	33,136	33,136	0.0%
613	Continuing Education - Minister of Music	263	263	0.0%
614	Worship Supplies	300	300	0.0%
615	Professional Music - Easter	0	0	n/a
615	Professional Music - Jazz Sunday	0	0	n/a
615	Professional Music - Messiah	0	0	n/a
615	Professional Music - Membership / Dues	100	100	0.0%
616	Supplies, Music and Tuning	3,000	2,500	-16.7%
617	Guest Preachers	1,050	1,050	0.0%
	<b>Total Worship &amp; Music</b>	<b>37,849</b>	<b>37,349</b>	<b>-1.3%</b>
<b>Inner / Outer Reach</b>				
619	Covenant of Churches	100	100	0.0%
620	Christian Education	2,730	3,000	9.9%
621	Child Care	2,691	2,691	0.0%
622	Youth Activities	1,100	1,100	0.0%
627	Membership Committee	150	100	-33.3%
628	Stewardship Committee	1,000	600	-40.0%
629	Fellowship Committee	0	0	n/a
NEW	Presbytery Meeting Scholarships		100	
	<b>Total Inner / Outer Reach</b>	<b>7,771</b>	<b>7,691</b>	<b>-1.0%</b>
<b>Building and Grounds</b>				
630	Building Supervisor	6,833	6,833	0.0%
631	Custodian	13,371	13,371	0.0%
632	Utilities	23,500	23,500	0.0%

## 2014 Budget Proposal

Acct #	Account Name	2013 Budget	2014 Proposed	Change '14/'13
633	Property Maintenance	12,322	12,322	0.0%
634	Insurance	14,300	0	-100.0%
	<b>Total Building &amp; Grounds</b>	<b>70,326</b>	<b>56,026</b>	<b>-20.3%</b>
<b>Office</b>				
639	Newsletter Editor	2,953	2,953	0.0%
640	Administrative Assistant	15,008	15,008	0.0%
641	Office Supplies and Printing	3,000	2,500	-16.7%
642	Office Equipment Maintenance and Lease	2,100	2,600	23.8%
643	Postage	650	650	0.0%
644	Telephone	3,960	3,960	0.0%
645	Per Capita - Paid	12,609	12,814	1.6%
646	Workers' Compensation	2,588	4,375	69.0%
647	Taxes - FICA / Medicare	6,003	6,003	0.0%
649	Miscellaneous Banking Fees	0	1,000	n/a
650	Staff Expense	300	300	0.0%
	<b>Total Office Expense</b>	<b>49,171</b>	<b>52,163</b>	<b>6.1%</b>
<b>Church Wide Mission</b>				
655	Church Wide Mission	6,000	6,000	0.0%
656	Deacon Misc. Request	1,500	500	-66.7%
	<b>Church Wide Mission Total</b>	<b>7,500</b>	<b>6,500</b>	<b>-13.3%</b>
<b>Total Normal Operating Expenses</b>		<b>316,149</b>	<b>304,839</b>	<b>-3.6%</b>
<b>Receipts minus Expenses</b>		<b>15,024</b>	<b>49,632</b>	<b>230.4%</b>
<b>Special Funds</b>				
662	Special Funds - Principal	14,955	36,000	140.7%
663	Special Funds - Interest	69	360	421.7%
	<b>Special Funds Total</b>	<b>15,024</b>	<b>36,360</b>	<b>142.0%</b>
<b>Total Expenses</b>		<b>331,173</b>	<b>341,199</b>	<b>3.0%</b>